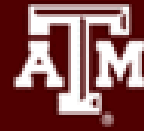

WebAssign® at



TEXAS A&M
UNIVERSITY

Changing the Due Date of Assignments

Overview

- You can change the due dates of assignments by either changing the due date one assignment at a time or by looking at the list of all assignments. The slides that follow show how to do this both ways.
-

Changing Due Dates One Assignment at a Time


- To change a due date one assignment at a time go to the My Classes or ClassView screen and click on “schedule” for the individual assignment in which you would like to change the due date.


Assignments	Resources	Click here to change the due date of this assignment.		
[Past Current/Recent Assignments (7) Future All]				
▼ Name				
Homework 01 Math 141 (Sect. 1-2)	view	edit	schedule	scores
Homework 02 Math 141 (Sect. 1-3)	view	edit	schedule	scores
Homework 03 Math 141 (Sect. 1-4)	view	edit	schedule	scores


Changing Due Dates One Assignment at a Time

- From the Schedule screen you may set the dates for:
 - First Visible – The date at which students will be able to access the assignment.
 - Due – The date at which the assignment is due.
 - Last Visible – The date at which students will no longer see the results or contents of their assignment.
- To change the date, click on the calendar icon and choose the date in which the assignment will be due.

The screenshot displays the configuration interface for an assignment. It includes fields for 'First Visible' (Aug 30 2010, 12:00 AM CDT), 'Last Date Visible' (Dec 31 2010, 12:00 AM CST), and 'Due' (Sep 9 2010, 11:55 PM CDT). A green arrow points to the calendar icon next to the 'Due' field. Below the 'Due' field, a calendar for September 2010 is shown, with the 9th highlighted. A text box with a green border and arrow points to the calendar icon, containing the text: 'Click here to change the date of the assignment.' Below the date fields is a section titled 'Security and Time Restrictions' with four unchecked checkboxes: 'Password Protected', 'IP Address (Location) Restricted', 'LockDown Browser Required', and 'Timed Assignment'.


First Visible  Aug 30 2010 12:00 AM CDT

Last Date Visible  Dec 31 2010 12:00 AM CST

Due  Sep 9 2010 11:55 PM CDT

Click here to change the date of the assignment.

Security and Time Restrictions

- Password Protected
- IP Address (Location) Restricted
- LockDown Browser Required 
- Timed Assignment

September, 2010							x
Today							>>>
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			
Select date							

Changing Due Dates One Assignment at a Time

- Once the date has been set, place the cursor in the cell for the time and type in the time of the morning or night that the assignment will be due, then click on “Save”.

The screenshot shows a form for configuring an assignment. At the top, there are fields for 'First Visible' (Aug 30 2010, 12:00 AM CDT) and 'Due' (Sep 9 2010, 11:55 PM CDT). Below these are 'Last Date Visible' (Dec 31 2010, 12:00 AM CST) and a section for 'Security and Time Restrictions' with four unchecked checkboxes: 'Password Protected', 'IP Address (Location) Restricted', 'LockDown Browser Required', and 'Timed Assignment'. Below that is a 'Special Conditions' section with two unchecked checkboxes: 'Group Assignment' and 'Conditional Release beta'. At the bottom, there are 'Save' and 'Reset' buttons. A green arrow points from the 'Save' button to the 'Due' time field, and another green arrow points from the 'Due' time field to the 'Save' button.

First Visible Aug 30 2010 12:00 AM CDT Due Sep 9 2010 11:55 PM CDT

Last Date Visible Dec 31 2010 12:00 AM CST

Security and Time Restrictions

- Password Protected
- IP Address (Location) Restricted
- LockDown Browser Required
- Timed Assignment

Special Conditions

- Group Assignment
- Conditional Release beta

Click on Save to make the new dates and times take effect.

Save Reset

Type in the time of the morning or night that the assignment is due.

Changing Due Dates From the List of Assignments

- To change a due date of more than one assignment at a time, one assignment go to the My Classes or ClassView screen and click on “Class Schedule” at the bottom of the list of all assignments.






















Assignments		Resources	
[Past Current/Recent Assignments (7) Future All]			
Name			
Introduction to the CalcPad	view	edit	schedule scores
Practice 01 Math 141 (Sect. 1-2)	view	edit	schedule scores
Practice 02 Math 141 (Sect. 1-3)	view	edit	schedule scores
Practice 03 Math 141 (Sect. 1-4)	view	edit	schedule scores
Homework 01 Math 141 (Sect. 1-2)	view	edit	schedule scores
Homework 02 Math 141 (Sect. 1-3)	view	edit	schedule scores
Homework 03 Math 141 (Sect. 1-4)	view	edit	schedule scores
Propagate	Class Schedule		

Click here to see the schedule of all the assignments. Note: In this view, the list of Current/Recent Assignments is displayed, so the schedule of assignments for the Current/Recent Assignments will be displayed. You can choose Past, Future, or All to view a different list of scheduled assignments.

Changing Due Dates From the List of Assignments

- From this screen you may set the dates for:
 - First Visible – The date at which students will be able to access the assignment.
 - Due – The date at which the assignment is due.
 - Last Visible – The date at which students will no longer see the results or contents of their assignment.




[Past | Current/Recent Assignments (7) | Future | All]

Assignment	Category	Available	First Visible	Due	Last Visible
Introduction to the CalcPad	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 7 2010 11:59 PM	 Dec 31 2010 12:00 AM
Practice 01 Math 141 (Sect. 1-2)	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010 11:55 PM	 Dec 31 2010 12:00 AM
Practice 02 Math 141 (Sect. 1-3)	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010 11:55 PM	 Dec 31 2010 12:00 AM
Practice 03 Math 141 (Sect. 1-4)	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010 11:55 PM	 Dec 31 2010 12:00 AM
Homework 01 Math 141 (Sect. 1-2)	Homework	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010 11:55 PM	 Dec 31 2010 12:00 AM
Homework 02 Math 141 (Sect. 1-3)	Homework	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010 11:55 PM	 Dec 31 2010 12:00 AM
Homework 03 Math 141 (Sect. 1-4)	Homework	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010 11:55 PM	 Dec 31 2010 12:00 AM

Save Cancel

Changing Due Dates From the List of Assignments

- To change the date, click on the calendar icon or just type in the due date and time in the cell.

First Visible	Due	Last Visible
 Aug 30 2010 12:00 AM	 Sep 7 2010 11:59 PM	 Dec 31 2010 12:00 AM

Click on the calendar icon to choose the due date, or just type the due date in the cell.

If you use the calendar to change the date, be sure to click on enter for the changes to take effect.

Close this window

<< August 2010 >>

S	M	T	W	T	F	S
01	02	03	04	05	06	07
08	09	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	01	02	03	04















August 30 2010

12 PM :00 Enter ← Click on Enter

Changing Due Dates From the List of Assignments

- Once all the dates and times have been changed, click on Save for all changes to take effect.

[Past | Current/Recent Assignments (7) | Future | All]

Assignment	Category	Available	First Visible	
Introduction to the CalcPad	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 7 2010
Practice 01 Math 141 (Sect. 1-2)	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010
Practice 02 Math 141 (Sect. 1-3)	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010
Practice 03 Math 141 (Sect. 1-4)	Practice	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010
Homework 01 Math 141 (Sect. 1-2)	Homework	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010
Homework 02 Math 141 (Sect. 1-3)	Homework	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010
Homework 03 Math 141 (Sect. 1-4)	Homework	<input checked="" type="checkbox"/>	 Aug 30 2010 12:00 AM	 Sep 9 2010

Save

Cancel

Click on Save for changes to take effect.