- **Nothing is allowed in the testing area other than a pencil and an eraser. Put all other materials in your backpack and slide it under your chair.** *IF YOU WANT TO LOOK OVER YOUR NOTES, DO SO IN THE HALL.*
- **Turn cell phones off and put them away before you take your seat. If you are caught with a cell phone anywhere in the testing area, you will get a zero on the exam.** *This will be strictly enforced.*
- **Take care of any and all 'business' before the exam starts. You will not be allowed to leave the room until you have completed the exam.** *Do not start the exam until you are told to do so.*
- **Take hats off or turn them around.**
- **Fill out your scantron (provided) exactly as shown.**
- **Keep your eyes on your own paper. Look only at your exam or straight ahead.**
- **Once you complete the exam you are free to go. Exit the lecture hall and leave the building before discussing the exam.**