To use the Solver Add-in, however, you first need to load it in Excel.

1. Click the Microsoft Office Button, and then click Excel Options.
2. Click Add-Ins, and then in the Manage box, select Excel Add-Ins.
3. Click Go.
4. In the Add-Ins available box, select the Solver Add-in check box, and then click OK.
   **Tip** If Solver Add-in is not listed in the Add-Ins available box, click Browse to locate the add-in.
   1. If you get prompted that the Solver Add-in is not currently installed on your computer, click Yes to install it.
5. After you load the Solver Add-in, the Solver command is available in the Analysis group on the Data tab.
select Add-Ins
click here
make sure this option is checked.

The list of Add-Ins on your computer may be different.
Solver command