To request an extension on homework assignments you need to get to the past assignments. This can be done in one of two ways.

Method 1: Click on **My Assignments** and then click on **Past Assignments**.

Method 2: Look at your list of assignments and at the bottom is the direct link to **Past Assignments**.
Below each assignment is the Extension Request Link. Click on that link and the window to the right will open up. This link will only be available after the due date of the homework assignment.

The extension request window will show the new due date of the assignment as well as the penalty for the extension. Click the accept button on the bottom to accept the extension.