

Welcome to: MATH304/502/503, Spring 2008!!!!!!

Dr. Paula Tretkoff

Course Information and Policies

Your instructor:

Name: Dr. Paula Tretkoff

E-mail: paulatretkoff@neo.tamu.edu Phone: 845-3969 (office)

You are highly encouraged to contact me by e-mail with any questions.

Please use only my neo e-mail address and not my departmental e-mail address.

Office: Milner Hall, Room 332.

URL: <http://www.math.tamu.edu/~ptretkoff>

All communications from me about MATH304, including homework assignments, will be sent directly to your neo e-mail account: please check it regularly!!

Course Home page (includes detailed syllabus):

<http://calclab.math.tamu.edu/docs/math304/syllabus/currentsyl.html>

Overall philosophy: The emphasis will be on *applications* and *problem solving*.

Attendance: Attendance is strongly advised and counts for 10% of your final grade.

Schedule of classes:

Section 502: TR/9:35–10:50am /BLOC 156.

Section 503: TR/12:45–2:00pm/BLOC 156.

You may attend the class at either time in the limit of seat availability. Those officially enrolled in the section meeting at a given time will have priority for seating. Homework and examinations will be identical in content and date for both sections, with the exception of the final exam, which will be equal in difficulty but different in content and date. For all exams, you **MUST** attend the exam at the time allocated to the section in which you are officially enrolled.

Office Hours: Tuesdays: 11:00am to 12:00pm, Thursdays: 11:00am to 12:00pm, as of January 22nd. These office hours will take place in my office: Milner Hall 332.

E-mail office hours: e-mails sent to me at my neo account will be answered on Monday, Wednesday and Friday afternoons.

Textbook:

S.J. Leon, *Linear algebra with applications*, 7th ed., Prentice Hall. 2006.

You are strongly advised to purchase the 7th edition. Page numbers and exercise numbers from previous editions will not be provided: if you use a previous edition, you will be solely responsible for adjusting page and exercise numbers.

Homework:

Every week, on a Thursday, I will e-mail to your neo account a list of short homework exercises on the class material of that week. The homework will be due in class the Tuesday of the following week. A week after that, the grader should have graded the homework sets and I shall return them to you in class.

Grading policies and test dates:

The total final grade is out of 100 points. Your final grade is based on the homework sets (counting overall for a maximum of 20 points toward your final grade); on two in-class exams, (each out of 5 points, so a maximum of 10 points toward your final grade); on two take-home exams (each out of 10 points, so a maximum of 20 points toward your final grade); attendance (10 points); and the final exam. The final exam during the final exam period is out of 40 points. The final exam will be comprehensive, i.e. based on the entire course. Therefore 50% of your final grade is based on attendance and work completed at home, and 50% of your final grade is based on in-class and final exams. You may use the textbook in all exams. You may use a calculator in all exams.

Letter Grades: The total (i.e. final) grade will be converted into a letter grade in the following way (rounding up to the nearest unit of 1%):

A: 85%–100%; B: 70%–84%; C: 60%–69%; D: 50%–59%; F: 0%–49%

The grades will **not** be curved.

The **exam timetable** is as follows:

In-class exam I: Tuesday, February 5

Take-home exam I: Tuesday, February 26

In-class exam II: Thursday, March 20

Take-home exam II: Tuesday, April 8

Final Exam:

Section 502, Friday, May 2, 12:30–2:30pm (BLOC 156).

Section 503, Wednesday, May 7, 8:00–10:00am (BLOC 156).

Syllabus: We will follow the guidelines on the course home page, but will not necessarily treat the topics in the order given there:

<http://calclab.math.tamu.edu/docs/math304/syllabus/currentsyll.html>

There will be an optional review classes on March 18, and on April 24 and 29.

Policy on Academic Dishonesty:

Exams and homework are activities to be performed individually by each student. Any violation of this policy or any cases of scholastic dishonesty will have severe and undesirable consequences for the perpetrators. See Aggie Honor Code below.

Makeup Exams: given only in case of an absence authorized under University Regulations. A note from your doctor or academic advisor is necessary. If you know in advance that you will miss an exam, please contact me beforehand, via e-mail.

Americans with Disabilities Act (ADA) Policy Statement: The Americans with Disabilities Act (ADA) is a federal anti-discrimination statute that provides comprehensive civil rights protection for persons with disabilities. Among other things, this legislation requires that all students with disabilities be guaranteed a learning environment that provides for reasonable accommodation of their disabilities. If you believe you have a disability requiring an accommodation, please contact the Department of Student Life, Services for Students with Disabilities, in Room 126 of the Koldus Building or call 845-1637.

Aggie Honor Code:

“An Aggie does not lie, cheat, or steal or tolerate those who do.”

On all exams, you will be required to write out and sign the following statement:

“On my honor, as an Aggie, I have neither given nor received unauthorized aid on this academic work.”